

**MINUTES**  
**UTAH**  
**PROFESSIONAL COUNSELORS**  
**LICENSING BOARD**  
**MEETING**

**September 14, 2005**

**Room 428 – 4<sup>th</sup> Floor – 9:00 A.M.**  
**Heber Wells Building**

**CONVENED:** 9:00 A.M.

**ADJOURNED:** 11:45 A.M.

**Bureau Manager:**  
**Board Secretary:**

Noel Taxin  
Karen McCall

**Board Members Present:**

Linda Protzman  
Marc Searle  
Gloria Miley  
Dean Workman  
Russell C. Gaede, PsyD

**Guests:**

Craig Jackson, Division Director

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Read and approve the July 20, 2005 minutes.

Mr. Searle made a motion to approve the minutes as read. Ms. Miley seconded the motion. **The Board vote was unanimous.**

**NEW BUSINESS:**

**APPOINTMENTS:**

**9:30 A.M.**

Synthia Barlow, Education Review

Ms. Barlow met with the Board.

Ms. Protzman and Mr. Searle re-reviewed Ms. Barlow's education and determined the education now meets the requirements for licensure. **The Board recommended Ms. Barlow's license for Certified Professional Counselor be issued.**

**10:00 A.M.**

Daniel Johnston, Probationary Interview

Mr. Johnston met for the probationary interview. Mr. Johnston submitted 2 sheets of paper with written names to verify attendance at the AA meetings. Mr. Johnston stated he cannot find any CE in ethics to finish the required hours.

**The Board determined Mr. Johnston is out of compliance with the Stipulation and Order based on the required therapist report not being submitted. The Board reminded Mr. Johnston that the therapist report for this meeting is due immediately and another report will be due prior to the next scheduled meeting. The Board requested Mr. Johnston to inquire at his AA meeting regarding specific cards that are signed by those attending to document attendance at the meeting. If cards are not used for the meetings Mr. Johnston attends, Mr. Johnston is to obtain a written statement from the meeting instructor to submit with the signed papers he has submitted.**

**The board requested discussion on Mr. Johnston's continuing education information. It appears as if Mr. Johnston completed hours but not all were in ethics.**

Mr. Johnston stated he thought he had a course that would comply with the ethics requirement.

**The Board concluded Mr. Johnston should obtain 3.5 more hours of continuing education in the area of ethics. The Board stated if Mr. Johnston can verify the course in ethics that he mentioned, the course might be accepted. The CE must be pre-approved and in ethics. Ms. Taxin gave Mr. Johnston information on several ethics courses and seminars.**

**An appointment was made for Mr. Johnston to meet again November 9, 2005.**

**NEW APPLICATIONS:**

Charles L. Davidson, Intern, Education Review

Ms. Taxin requested the Board to review the education of Mr. Davidson. Ms. Taxin commented that the program is not CACREP, CHEA or ACE accredited.

**The Board reviewed the education and requested Ms. Taxin to discuss with legal counsel regarding the possibility of Utah accepting the program if the curriculum is the same as other programs.**

Kristi Roberts, Intern, Education Review

The Board reviewed Ms. Roberts education and determined Ms. Roberts has completed the requirements. **The Board recommended Ms. Roberts application be approved for Certified Professional Counselor Intern.**

### **CORRESPONDENCE:**

Christy P. Kane, UCA/UMHCA President,  
Letter

The Board read the letter.

Ms. Protzman commented that the UCA/UMHCA is proposing the Professional Counselor name be changed to Licensed Clinical Mental Health Counselor and the intern would probably be a Certified Mental Health Counselor Resident. There is also discussion going on regarding specific instructional education to be a supervisor. Ms. Protzman stated the UCA/UMHCA is moving toward changing the examinations to be computer based. This would facilitate an instant score report.

Mr. Workman requested Ms. Protzman to meet with the Association and give a presentation regarding portability of licensure, the examination information and name change.

Ms. Protzman accepted the offer. Mr. Workman will contact the Association and make the arrangements.

### **DISCUSSION ITEMS:**

FYI

**The Board noted the reappointment of Dr. Gaede as a Board member.**

Chairperson

Mr. Searle nominated Linda Protzman to continue as Board chairperson. Ms. Miley seconded the motion. **The Board vote was unanimous.**

Education Review

Ms. Taxin discussed the issue of the Division reviewing the education on each application. There

are applications that come in that are CACREP accredited but have completed a 50 semester hour program or a 55 semester hour program and Utah requires 60 semester hour program. The colleges and universities are frustrated with Utah as the program is CACREP accredited and they do not understand why Utah will not accept the program as completed. Ms. Taxin stated that currently she and the staff are currently following the Law and Rule and requiring applicants to document 60 semester hours in the specific areas. Ms. Taxin requested guidance from the Board on this issue.

**The Board commented that the Utah Law and Rule require a specific amount of course hours in specific areas. If the education program is short, the individual must take extra courses to complete the requirements of a 60 semester hour or 90 quarter hour program.**

Legislative Issues

None at this time.

FYI

Ms. Protzman stated she had attended a meeting regard the name change to Licensed Certified Mental Health Counselor and the movement toward making the license portable to all states.

**The Board noted the information.**

**NEXT MEETING SCHEDULED FOR:**

November 9, 2005

**MEETING ADJOURNED AT:**

11:45 A.M.

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Date Approved

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Chairperson, Utah Professional Counselors Licensing Board

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Date Approved

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Bureau Manager, Division of Occupational & Professional Licensing